

# Waypoint Church

## *Job Description*

**Job Title:** Facility Technician  
**Department:** Facilities  
**Reports To:** Facilities Manager  
**FLSA Status:** Non-Exempt; Full Time or Part Time

**SUMMARY:** To maintain the St Charles Campus pertaining to custodial and light maintenance duties

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

#### **Exterior Elements:**

- Care and maintenance of the exterior of building and grounds: Includes but not limited to...
  - o Glass cleaning
  - o Landscaping and parking lot maintenance

#### **Interior Elements:**

- Setting up and tearing down before and after events.
- Detailed cleaning responsibilities at both main campus and Realm when/where needed.
- Perform preventative maintenance work orders based on skill set.

### **PERSONAL QUALIFICATIONS:**

#### **Character Traits:**

- Desire to continuously learn and serve others.
- Honest and trustworthy.
- Integrity for work habits and results.
- Ability to discern needs and respond appropriately, sensitively and proactively.
- Appreciation for own and others giftedness.
- Ongoing desire and effort to grow more Christ-like in character.
- Strong listener.

#### **Skills and Talents:**

- Able to multi-task and maintain composure under pressure.
- Begin and end projects within reasonable timeframe.
- Self-starter needing minimal supervision.
- Work well with others and within a team.
- Able to navigate church approved apps and programs.
- Creative and innovative.
- Align with organizational vision, goals, values, and policies.

### **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those the employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This position requires manual dexterity, bending, stooping, walking, reaching, lifting, good hearing, voice control and good vision. The noise level and the work environment are usually moderate.